

**EXECUTIVE SECRETARIAT****Routing Slip**

TO:		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA				
7	DDO		✓		
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/EEO				
14	D/Pers		✓		
15	D/OEA				
16	C/PAD/OEA				
17	SA/IA				
18	AO/DCI				
19	C/IPD/OIS				
20					
21					
22					
SUSPENSE		Date			

Remarks:

Executive Secretary

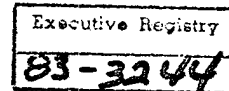
6/24/83

Date

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STAT

THE WHITE HOUSE  
WASHINGTON



June 23, 1983

MEMORANDUM FOR THE SECRETARY OF THE TREASURY  
THE SECRETARY OF DEFENSE  
THE ATTORNEY GENERAL  
THE SECRETARY OF AGRICULTURE  
THE SECRETARY OF COMMERCE  
THE DIRECTOR OF CENTRAL INTELLIGENCE  
THE CHAIRMAN, JOINT CHIEFS OF STAFF

SUBJECT: Ranking Representatives Abroad-

It has been an established practice to provide advance notice to the affected U.S. Ambassador when a department or agency intends to assign a new ranking representative to an embassy, thereby allowing consultation in the event the ambassador has a question or objection. We have recently been apprised of instances where this courtesy has not been observed and would therefore like to remind you of this constructive practice.

A handwritten signature in cursive script that reads "Bill Clark".

William P. Clark

cc: The Secretary of State

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